

NOTICE OF MEETING

Dear Member

It is our pleasure to invite you to attend the 2020 Annual General Meeting (**AGM**) for Chartered Accountants Australia and New Zealand (**CA ANZ**). The AGM is to be held on Thursday, 3 December at 4.30pm (AEDT).

As previously notified to members, due to public health concerns associated with COVID-19, as well as travel restrictions and government requirements for social distancing, the Board has determined that the AGM will be held as a hybrid meeting. This means that there will **not be a physical venue** for members to attend. Instead, the AGM will be webcast and arrangements have been put in place for members to participate in the AGM virtually via an online broadcast. Full details of how to join the meeting virtually are contained in the attached Information Sheet.

Enclosed is a copy of the Notice of Meeting (**Notice**) and information sheet for members (**Information Sheet**). A copy of this Notice and Information Sheet, together with a copy of our financial reports for the year ended 30 June 2020 may also be accessed on our [website](#).

The item for deliberation at this year's AGM is:

1. To receive and consider the annual report of the Board, the general purpose financial reports for the year ended 30 June 2020 and the report of the auditor.

In accordance with By-law 67 there is no requirement for members to cast a vote in respect of item 1 above.

On 23 September 2020, CA ANZ received a notice from Mr Gerald Jaworski and 9 other members, seeking to requisition 38 special motions (**Requisition**) for consideration by members at the AGM. The motions will not be put to the AGM as they are not motions that can legally be proposed by members or are not in a form appropriate to put to the meeting. Further detail in respect of the Board's response to the Requisition is set out in the Information Sheet.

We invite you to submit any questions you may have to governance@charteredaccountantsanz.com or to submit these during the AGM. Further details of how to submit a question are set out in the attached Information Sheet.

We look forward to welcoming you to the AGM.



John Palermo, Chair
Chartered Accountants Australia and New Zealand
On behalf of the Board of Directors



Peter Rupp, President
Chartered Accountants Australia and New Zealand
On behalf of the Board of Directors

NOTICE OF MEETING



Notice is hereby given that the 92nd Annual General Meeting of Chartered Accountants Australia and New Zealand will be held on:

Date: Thursday, 3 December 2020

Time: 4.30pm AEDT

Webcast: Please register your attendance at the following Webcast link:

<https://events.charteredaccountantsanz.com/d/87q4f6/4W>

The meeting will be webcast and members will not be permitted to attend the venue due to health concerns regarding COVID-19 and government restrictions.

Ordinary Business – Financial and Statutory Reports

1. To receive and consider the annual report of the Board, the general purpose financial reports for the financial year ended 30 June 2020 and the report of the auditor.

The annual report of the Board, the general purpose financial reports for the year ended 30 June 2020 and the report of the auditor will be put before the AGM, as required by By-law 67. The reports are to be received and considered by members and there is no requirement under the By-Law for a formal resolution of members on these reports, noting that they have already been subject to an external audit and published on the [website](#). During this item of business, members will be given a reasonable opportunity to ask questions about, and make comments on, those reports. CA ANZ's auditors, Grant Thornton, will also be in attendance at the meeting to answer any questions that the members may have in respect of the financial reports. Please see the Information Sheet in relation to any questions that members would like to put to the auditors.

By order of the Board.

A handwritten signature in black ink, appearing to read 'Eleanor Padman'.

Eleanor Padman, Company Secretary

4 November 2020