

## Application for special admission to membership

# Member Reference

The person completing this reference must **not be related** to the applicant and must be a member of at least three years standing of Chartered Accountants Australia and New Zealand or a recognised professional body. A recognised professional body being any Global Accounting Alliance (GAA) body Chartered Accountants Australia and New Zealand has a current Reciprocal Membership Agreement with. Consideration can be made if one of the two required references is from an FCCA member of ACCA.

**Note:** this reference must be signed and dated **within 3** months of the date the application is submitted. References completed by a recognised professional body must be accompanied by a Letter of Good Standing to verify the date of full membership admission and confirm current membership status. No Letter of Good Standing is required if the membership status and date of full membership admission can be verified via the public member search function of the recognised professional body website.

## Section 1 – Applicant’s details

Title  Mr  Mrs  Miss  Ms  Other (please specify)

Given name/s (in full)  Family name

Membership number

## Section 2 – Referee’s details

Title  Mr  Mrs  Miss  Ms  Other (please specify)

Given name/s (in full)  Family name

Professional accounting body with which current full membership is held

Professional accounting body member number

Designation  Date admitted  /  /   
(DD/MM/YYYY)

Position title

Company name

Company address  Suburb/City

State  Postcode  Country

Email address

Phone number

[Section 3](#) overleaf >

## Section 3 – Reference information

I am **not** related to the applicant

How long have you known the applicant?

## Section 4 – Declaration

I support and recommend the above mentioned applicant for membership of Chartered Accountants Australia and New Zealand. I attest to the applicant's professional experience and that he/she is of good reputation and a fit and proper person to be admitted to Chartered Accountants Australia and New Zealand. I confirm that I am not related to the applicant and that all the information supplied above is true.

### Please sign and date

Signature

Date

  
(DD/MM/YYYY)

### For assistance in completing the form, please contact us on:

Email [assessment@charteredaccountantsanz.com](mailto:assessment@charteredaccountantsanz.com)

Phone **Australia**

1300 137 322 or +61 2 9290 5660 (outside of Australia)  
7am-7pm (AEST), Monday-Friday (excl. Public Holidays)

**New Zealand**

0800 4 69422 or +64 4 474 7840 (outside of NZ)  
9am-9pm (NZ time), Monday-Friday (excl. Public Holidays)

### Office use only

Declaration signed and dated

Dated within 3 months of application