

Business Valuation Specialisation Pre-enrolment Form

Experienced Pathway – Specialisation via Online Course and Practical Experience

This form is to be completed by members wishing to be considered for enrolment to become a **Business Valuation Specialist** via the Experienced Pathway

Additional information can be found at <https://www.charteredaccountantsanz.com/learning-and-events/specialisations/business-valuation>

CA ANZ USE ONLY:

Application received date

Approved Declined

Date

Please complete **ALL** sections and submit to Chartered Accountants Australia and New Zealand as indicated in **Section 6**.
Please print in **BLOCK LETTERS**.

Section 1 – Personal details

Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other →	<input type="text"/>	Membership number	<input type="text"/>
Given name/s (in full)	<input type="text"/>		Family name	<input type="text"/>
Preferred name	<input type="text"/>			
Email	<input type="text"/>	Preferred contact phone number	<input type="text"/>	

Section 2 – Online Course Pre-enrolment

I am interested in enrolling in the following Business Valuation Specialisation Online Course:
(Please identify which year and intake are applicable)

Year	→	Intake
<input type="text"/>		<input type="checkbox"/> Intake 1 <input type="checkbox"/> Intake 2

Section 3 – Practical Experience

Practical Experience

In accordance with Chartered Accountants Australia and New Zealand's regulation **CR6B(b)(iv)** an individual member applying for recognition as a CA BV Specialist is required to have:

- A **minimum of four (4)** years practical experience within the previous ten (10) years where:
 - At least **20%** of employment is related to **business valuations**, and
 - An additional **20%** is related to the valuations field of work.

Before enrolling in the workshop you are required to provide details which outline how you meet this practical experience component.

Section 3 continued overleaf >

PRACTICAL EXPERIENCE

Please outline the details of your practical experience below. (Please attach additional pages to this application if space provided is insufficient.)

Current Employer name			
Current company street address		Suburb/City	
State		Postcode	
		Country	
Position title			
Position activities			
Employment type	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time → at <input type="text"/> hours per week		
Duration of employment	<input type="text"/> / <input type="text"/> / <input type="text"/> to <input type="text"/> / <input type="text"/> / <input type="text"/> = <input type="text"/> Years / <input type="text"/> Months <small>(DD/MM/YYYY) (DD/MM/YYYY)</small>		

Previous Employer name			
Company street address		Suburb/City	
State		Postcode	
		Country	
Position title			
Position activities			
Employment type	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time → at <input type="text"/> hours per week		
Duration of employment	<input type="text"/> / <input type="text"/> / <input type="text"/> to <input type="text"/> / <input type="text"/> / <input type="text"/> = <input type="text"/> Years / <input type="text"/> Months <small>(DD/MM/YYYY) (DD/MM/YYYY)</small>		

BUSINESS VALUATION EXPERIENCE

Please confirm your relevant experience by checking the boxes beside each of the following:

Business Valuation Specific

- Preparation of valuation reports for shares in entities/assets/options/businesses (including independent expert reports under Corporation Act).
- Research into the trading and transaction multiples implied by recent trading/transactions.
- Preparation of broker notes on particular assets/industries.
- Preparation/review of impairment analyses for entities/assets/options/businesses.
- Preparation of investment/business cases for disposals.
- Provide expert evidence in relation to valuation matters.
- Provide value advice pursuant to potential transaction/other negotiations/decisions.
- Provide value advice in relation to potential transactions in entities/assets/options/businesses.
- Preparation/teaching of valuation related subject matter.
- Prepare talks/papers on valuation related matters.
- Review valuation reports of others for expert comment.

Valuation Related

- Review/analysis of historic and forecast financial statements of entities/assets/options/businesses.
- Research into the particular industries in which an entity operates, particularly with a view to the forecast economic conditions that the entity may face.
- Preparation of forecast cash flow models/budgets for entities/assets/options/businesses.
- Preparation of financial due diligence reports/independent accountant's reports on entities/assets/options/businesses.
- Conduct sales/purchase transaction process (M & A).
- Consider impairment in an audit context.

Section 4 – Declaration

I certify that the information given above is true and correct.

Signature

Date

Section 5 – Privacy Statement

By providing personal information to us in this form you consent to Chartered Accountants ANZ (all boxes must be ticked in order for Chartered Accountants ANZ to progress your application):

- (a) using and disclosing your personal information in accordance with our Privacy Policy, available at www.charteredaccountantsanz.com/privacy;
- (b) disclosing to third parties your (current or former) status as a member of Chartered Accountants ANZ;
- (c) disclosing to regulators, law enforcement bodies, professional associations and government or statutory bodies the details of any final adverse determinations (including sanctions) in relation to your professional and/or ethical conduct that are made by the Disciplinary Tribunals or Appeal Tribunals (or their predecessor bodies, as they may be reconstituted or renamed from time to time); and
- (d) collecting from third parties information relating to your membership of a trade or professional association or union, your criminal record (if any), your health, religious, religious beliefs or affiliations, racial or ethnic origin and any other sensitive information to the extent that it is reasonably necessary for one more of the functions or activities of Chartered Accountants ANZ.

We collect, use and disclose your personal information in connection with your application, the management and administration of members and/or programs, the provision of products and services and/or to communicate with you. If you do not provide your personal information, we may be unable to process your application. We may disclose your information to agents, contractors and service providers such as where we outsource functions and to other third parties such as local and international professional bodies, ASIC, the Companies Office, and other regulators and government and statutory bodies. By completing this form, unless you opt-out, you consent to us also using and disclosing your information for promotional and marketing purposes. You can opt-out by contacting us at privacy@charteredaccountantsanz.com or on 1300 137 322 in Australia or 0800 469 422 in New Zealand. We may also have collected information about you from a third party. It is likely that your personal information will be disclosed to overseas recipients (as provided in our Privacy Policy, including the location of those entities). The Privacy Policy sets out how Chartered Accountants ANZ handles your personal information including how you can seek to access and correct your information or raise a privacy concern with us and how it will be dealt with as well as details about the disclosure of your information to entities overseas. By providing us with your information, you consent to us using, disclosing and otherwise handling your information as set out above and in that Privacy Policy.

Section 6 – Submitting your application form

Please submit your completed application form to:

EMAIL specialisation@charteredaccountantsanz.com
OR

If you have used a 'digital signature'
simply click the submit button

Please note: The Pre-enrolment process will involve seeking advice from the relevant divisions regarding any outstanding quality review or professional conduct issues which relate to the applicant.

For further enquiries or additional information please contact the Chartered Accountants Service Centre on:

EMAIL service@charteredaccountantsanz.com

PHONE AUSTRALIA **1300 137 322** (inside Australia)

NEW ZEALAND **0800 469 422** (inside New Zealand)

OVERSEAS **+61 2 9290 5660** (outside Australia)

WEBSITE <https://www.charteredaccountantsanz.com/learning-and-events/specialisations/business-valuation>