

# Forensic Accounting Specialisation Pre-enrolment Form

*Experienced Pathway – Specialisation via Online Course and Practical Experience*

This form is to be completed by members wishing to be considered for enrolment to become a **Forensic Accounting Specialist** via the Experienced Pathway.

Additional information can be found at <https://www.charteredaccountantsanz.com/learning-and-events/specialisations/forensic-accounting>

## CA ANZ USE ONLY:

Application received date

Approved  Declined

Date

Please complete **ALL** sections and submit to Chartered Accountants Australia and New Zealand as indicated in **Section 6**.  
Please print in **BLOCK LETTERS**.

## Section 1 – Personal details

Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other →	<input type="text"/>	Membership number	<input type="text"/>
Given name/s (in full)	<input type="text"/>		Family name	<input type="text"/>
Preferred name	<input type="text"/>			
Email	<input type="text"/>	Preferred contact phone number	<input type="text"/>	

## Section 2 – Online Course Pre-enrolment

I am interested in enrolling in the following Forensic Accounting Specialisation Workshop: Please identify which year and intake are applicable

<b>Year</b> <input type="text"/>	→	<b>Intake</b> <input type="checkbox"/> Intake 1 <input type="checkbox"/> Intake 2	→	<b>Delivery Mode</b> <input type="checkbox"/> Online distance	→	<b>Assessment Mode</b> <input type="checkbox"/> Written Examination (included in course fee) <input type="checkbox"/> Portfolio/Interview (additional cost) See more information on <a href="#">Portfolio Interview Criteria</a>
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## Section 3 – Practical Experience

### Practical Experience

In accordance with Chartered Accountants Australia and New Zealand's regulation **CR6D(b)(iv)** an individual member applying for recognition as a CA FA Specialist is required to have:

- A **minimum of four (4)** practical experience within the previous ten (10) years where:
  - At least **20%** of employment is specifically in **forensic accounting**, and
  - Up to a maximum of **20%** is related to the **forensic accounting**.

**Before enrolling in the workshop you are required to provide details which outline how you meet this practical experience component.**  
Please outline the details of your practical experience in Section 3 overleaf.

Please outline the details of your practical experience below. (Please attach additional pages to this application if space provided is insufficient.)

**Current Employer name**

Current company street address  Suburb/City

State  Postcode  Country

Position title

Position activities

Employment type  Full-time  Part-time  at  hours per week

Duration of employment  /  /  to  /  /  =  /   
(DD/MM/YYYY) (DD/MM/YYYY) Years Months

Are you required to hold a Certificate of Public Practice to perform your role?  Yes  No

**Previous Employer name**

Company street address  Suburb/City

State  Postcode  Country

Position title

Position activities

Employment type  Full-time  Part-time  at  hours per week

Duration of employment  /  /  to  /  /  =  /   
(DD/MM/YYYY) (DD/MM/YYYY) Years Months

### FORENSIC ACCOUNTING EXPERIENCE

Please confirm your relevant experience by checking the boxes beside each of the following:

#### Forensic Accounting Specific

- Provide expert evidence or lay evidence involving the application of accounting or related skills.
- Prepare, or assist in the preparation of reports, affidavits or written statements for the purpose of communicating expert evidence or lay evidence in a court or a similar forum, involving the application of accounting or related skills.
- Act as, or perform accounting or related activities to support an adviser, arbitrator, mediator, professional tribunal member, expert in an expert determination, referee or a similar role connected with dispute resolution.
- Perform or assist in investigations of allegations or concerns regarding potentially illegal, unethical or otherwise improper conduct, involving the application of accounting or related skills.

#### Forensic Accounting Related

- Review or critique reports of others in relation to forensic accounting services (expert witness, lay witness, consulting expert or investigation services).
- Author or teach forensic accounting subject matter.
- Provide professional opinions to avoid or resolve disputes, in relation to accounting or related matters (e.g. economic loss quantification, valuation of businesses, shares or other assets, application of accounting or auditing standards, reconstruction or interpretation of accounting information, opinion as to appropriate tax treatments, assessment of the solvency or insolvency of an entity).
- Perform activities requiring adherence to standards regarding evidence collection, handling, analysis and/or communication.

## Section 4 – Declaration

I certify that the information given above is true and correct.

Signature

Date

## Section 5 – Privacy Statement

By providing personal information to us in this form you consent to Chartered Accountants ANZ (all boxes must be ticked in order for Chartered Accountants ANZ to progress your application):

- (a) using and disclosing your personal information in accordance with our Privacy Policy, available at [www.charteredaccountantsanz.com/privacy](http://www.charteredaccountantsanz.com/privacy);
- (b) disclosing to third parties your (current or former) status as a member of Chartered Accountants ANZ;
- (c) disclosing to regulators, law enforcement bodies, professional associations and government or statutory bodies the details of any final adverse determinations (including sanctions) in relation to your professional and/or ethical conduct that are made by the Disciplinary Tribunals or Appeal Tribunals (or their predecessor bodies, as they may be reconstituted or renamed from time to time); and
- (d) collecting from third parties information relating to your membership of a trade or professional association or union, your criminal record (if any), your health, religious, religious beliefs or affiliations, racial or ethnic origin and any other sensitive information to the extent that it is reasonably necessary for one more of the functions or activities of Chartered Accountants ANZ.

We collect, use and disclose your personal information in connection with your application, the management and administration of members and/or programs, the provision of products and services and/or to communicate with you. If you do not provide your personal information, we may be unable to process your application. We may disclose your information to agents, contractors and service providers such as where we outsource functions and to other third parties such as local and international professional bodies, ASIC, the Companies Office, and other regulators and government and statutory bodies. By completing this form, unless you opt-out, you consent to us also using and disclosing your information for promotional and marketing purposes. You can opt-out by contacting us at [privacy@charteredaccountantsanz.com](mailto:privacy@charteredaccountantsanz.com) or on 1300 137 322 in Australia or 0800 469 422 in New Zealand. We may also have collected information about you from a third party. It is likely that your personal information will be disclosed to overseas recipients (as provided in our Privacy Policy, including the location of those entities). The Privacy Policy sets out how Chartered Accountants ANZ handles your personal information including how you can seek to access and correct your information or raise a privacy concern with us and how it will be dealt with as well as details about the disclosure of your information to entities overseas. By providing us with your information, you consent to us using, disclosing and otherwise handling your information as set out above and in that Privacy Policy.

## Section 6 – Submitting your application form

Please submit your completed application form to:

**EMAIL** [specialisation@charteredaccountantsanz.com](mailto:specialisation@charteredaccountantsanz.com)  
**OR**

If you have used a 'digital signature'  
simply click the submit button

**Please note:** The Pre-enrolment process will involve seeking advice from the relevant divisions regarding any outstanding quality review or professional conduct issues which relate to the applicant.

For further enquiries or additional information please contact the Chartered Accountants Service Centre on:

**EMAIL** [service@charteredaccountantsanz.com](mailto:service@charteredaccountantsanz.com)

**PHONE AUSTRALIA** **1300 137 322** (inside Australia)

**NEW ZEALAND** **0800 469 422** (inside New Zealand)

**OVERSEAS** **+61 2 9290 5660** (outside Australia)

**WEBSITE** [www.charteredaccountantsanz.com/learning-and-events/specialisations/forensic-accounting](http://www.charteredaccountantsanz.com/learning-and-events/specialisations/forensic-accounting)