



# Standard Assessment Frequently Asked Questions

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## What is a Standard Assessment?

A Standard Assessment is an evaluation of your qualification to determine two things. Firstly, that your degree is at the appropriate level for you to be accepted as a Provisional Member. Secondly, which of our required competence areas you have completed during your study and which ones you will still need to complete. A Standard Assessment is required for everyone who holds an overseas degree or has completed non-approved subjects at a New Zealand or Australian tertiary provider.

## What is a syllabus?

A syllabus is a document provided by universities that outlines the course content of a particular degree programme. A syllabus should detail the content covered in each course, and include expected learning outcomes, often with a weekly schedule as well. We require syllabuses to be certified on each page by the university that issued them and clearly display the year(s) to which they are applicable (which must then align with your own years of study).

You are responsible for providing your syllabus. Without a syllabus, we can't assess your study. In this instance, you will need to cover all of our required competence areas via [CA Foundations units or study at an accredited tertiary institute](#).

## Do I need to have the entirety of my syllabus translated?

No, you can focus the translation on the syllabuses that specifically indicate coverage of our required competence areas (which are listed in the Standard Assessment application form).

## How do I tell if my degree is accredited or non-accredited?

Your degree is accredited if it appears under your university's listing on our [Accredited Tertiary Course \(ATC\)](#) list for the year that you commenced study. If your degree does not appear on our ATC list, it means it is non-accredited.

## What assessment type should I apply for if my degree is non-accredited but the majority of my courses appear on the ATC list?

If you have completed papers from our ATC lists, you should apply for a domestic, accredited assessment, by ticking the box that says "I have commenced/completed study of an accredited degree in New Zealand and/or Australia, reside in New Zealand and require a formal assessment for CA" or "I have commenced/completed study of an Australian or/and New Zealand qualification, reside in Australia or Overseas and require a formal assessment for CA".

Please refer to our [ATC list](#) for a list of our accredited degrees. A non-accredited assessment will assess courses that have not been confirmed as 'approved' by CA ANZ. This will require course syllabuses.

## What is a Degree Confirmation and how does it differ from a full Standard Assessment?

A Degree Confirmation involves CA ANZ determining that your overseas qualification is considered comparable to at least an Australian or New Zealand Bachelor's degree (AQF level 7 or higher). This is one of our prerequisite requirements for

Provisional Membership. If your degree is not level 7 or higher, we cannot assess it against our CA required competence areas. This is a free assessment and does not assess the individual papers that you've completed against our required competence areas.

### **Once I've had a Degree Confirmation, can I apply for Provisional Membership?**

A Degree Confirmation confirms whether your degree is comparable to an Australian/New Zealand Bachelor's degree (AQF level 7 or higher). This is one of our requirements for Provisional Membership, but not the only one. Our other requirement is coverage of our required competence areas. In order to determine whether your study has covered these areas, you need to apply for a full Standard Assessment. This has a fee and requires syllabus material. We require syllabus material in order to compare your course content against the learning outcomes of our required competence areas.

### **Will my assessment be completed in time to enrol in CA Foundations/the CA Program?**

Once all required documentation is provided and the application has been submitted for assessment, a Standard Assessment may take up to 25 working days to be completed. There is no way to expedite this process. We are aware of key enrolment dates and try to complete assessments in line with these. If you do not provide all required documentation with your initial application, your assessment will likely be delayed.

### **How can I pay for my Standard Assessment?**

Please provide your credit card details in the Standard Assessment application form. We can then take payment for you.

### **I've already had a Migration Assessment. Do I still need a Standard Assessment?**

A Skills Assessment by our Migration Team is different from a Standard Assessment and can't be used in place of one. If you've already had a Migration Assessment, please include your letter with your Standard Assessment application, as we can sometimes use these to aid our own assessment.

### **Can I have a Standard Assessment if I haven't completed my degree?**

If you haven't completed a qualification, you can still apply for a Standard Assessment if you are in the final year of your degree. You still need to be able to provide an official academic transcript and syllabus material in order to be able to do this.

### **How do I certify my transcript/degree certificate?**

You can find our certification guidelines *here*, under "How to certify your academic documents".

### **What if I have completed both overseas and domestic study?**

We can assess both your overseas and domestic qualifications as part of an overseas assessment. You will only be required to pay the overseas assessment fee for this.

### **I don't have my certificate yet. Can I still apply for a Standard Assessment?**

If you have completed your qualification, but do not have a graduation certificate yet, there are alternatives we can accept. We can accept your transcript instead if your transcript states that you have completed the requirements to graduate. If you can supply a letter from your university stating you have completed your qualification and are eligible to graduate, we can also accept that.

### **What are your visa requirements?**

Australian student visa holders based in Australia cannot enrol in the CA Program, as CA ANZ and the CA Program are not registered on the Australian Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS). If you are living in Australia and you are on an Australian Student Visa, you may still apply for a Standard Assessment but you will not be able to enrol on the CA Program until you hold a visa that entitles you to study the CA Program.

Citizenship, residency, and visa requirements: <https://www.charteredaccountantsanz.com/become-a-member/entry-requirements/chartered-accountant>