

INFORMATION SHEET

How do I attend the AGM virtually?

Details on how to register for the AGM can be accessed [here](#). Once registered you will receive a link approximately one day prior to the AGM, together with instructions on how to use the JPL live platform.

The platform will go live at 4.15pm AEDT on the day of the AGM. You can then log in any time after it has gone live until the Chair of the meeting closes the AGM.

What do I need to do before the date of the meeting?

Members are encouraged to ensure that they can access the webcast in advance of the meeting. Details of how to use the JPL live platform and to test a webcast on your device can be found [here](#).

What will I see online?

Members who log in will see a video feed for the meeting and will be able to follow the business of the meeting and the power point presentation in the same way that they would if they were physically present.

How do I ask questions at the AGM?

Members will be able to lodge questions 7 days prior to the AGM by emailing their questions to CA ANZ at governance@charteredaccountantsanz.com. Members may also ask questions during the AGM by clicking on the speech bubble in the webcast window, completing the detail and hitting send. Questions will be moderated to ensure that all members have an opportunity to ask questions in the time available. For example, if there is a significant volume of questions, we will aim to address the most frequently asked questions at the AGM.

Members may also ask questions of the auditors, provided that those questions relate to their independence as auditor, the preparation/content of their audit report, the accounting policies adopted or the conduct of the audit. Again, Members may submit these questions up to 7 days prior to the AGM by emailing them to governance@charteredaccountantsanz.com

What if there are technical difficulties?

Members who experience difficulties accessing the online platform may access assistance by using the live chat function for support. Considerable planning and testing has been undertaken to ensure that the meeting proceeds successfully in an online format. However, technical difficulties may arise during the course of the AGM. The Chair of the meeting has discretion as to whether and how the meeting should proceed in the event that a technical difficulty arises. In exercising his discretion, the Chair of the meeting will have regard to the number of members impacted and the extent to which participation in the business of the meeting is affected. Where considered appropriate, the Chair of the meeting may continue to hold the meeting and transact business.

Why did the Board decide not to put the Requisition to Members?

The Requisition was lodged by Mr Gerald Jaworski and was supported by 9 other members.

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Mr Jaworski is a member with whom CA ANZ has always engaged in good faith for a period of 3 years by responding to a high volume of communications on numerous topics, from transparency and governance to the interpretation of new international accounting standards and the member benefits program.

Despite CA ANZ's significant efforts to share information and address his wide ranging concerns directed to staff across the organisation, Mr Jaworski has made unsolicited approaches to fellow members via email, community and social platforms, including in relation to matters that have been addressed by CA ANZ numerous times previously. Mr Jaworski has shared his views in a range of public contexts, including in approaches to the Governor General, politicians, journalists and leaders of the accountancy profession.

The 38 special motions proposed by Mr Jaworski relate to a range of matters, including disclosure in CA ANZ's financial statements, CA ANZ's corporate governance structure and whether its post-merger structure is appropriate, its overseas offices, its overseas travel costs, its disclosure in relation to the remuneration of its CEO and senior executives and its ability to act as an advocate in the public good.

Some of the motions proposed are more in the way of a comment or question; others traverse matters upon which Members have already been asked to vote, such as the amalgamation with NZICA in 2014. Others relate to matters that CA ANZ has already actioned, such as enhanced executive remuneration disclosure. A copy of the 38 special motions is available on our [website](#).

In addition to satisfying the procedural requirements set out in the By-Laws, proposed motions must also satisfy certain legal principles. CA ANZ has thoroughly tested whether the special motions are of a kind that can be validly put to members in light of these principles and has determined that they were not motions that members could legally propose or were not in a form appropriate to put to the meeting.

Nevertheless, the Board believes that it is important to address issues raised by Members. The Chair of the Board and the President will therefore spend time at the AGM addressing some of the themes raised by the proposed motions and Members will be able to ask questions.