

New Zealand Charity Reporting Awards

Proudly supported by:

Tiers 1 and 2



Tier 3



Tier 4



Highly commended
in each tier



Sustainability Award



Pandemic Response
Award



The New Zealand Charity Reporting Awards are presented annually by Chartered Accountants Australia and New Zealand (CA ANZ) to recognise excellence in charity reporting and to help the sector continue to improve the quality of its reporting.

Since 2016 charities have been required to apply the reporting standards issued by the External Reporting Board (XRB). These were introduced to provide greater transparency and consistency in reporting within the charities sector.

This is the sixth year of the awards and entries are now being invited for the 2023 awards.

Award categories

- Tier 1 & 2
- Tier 3
- Tier 4
- Sustainability
- Pandemic Response

Judging criteria

For each reporting category:

- Compliance with reporting standards – 50%
- Communication effectiveness – 50%

For Sustainability Award:

Demonstrating how economic, social and environmental resources are managed to ensure a prosperous future for the charity and its stakeholders.

For Pandemic Response Award:

Demonstrating how the charity rose to the challenge and diversified and/or supported its people and the wider community.

Who can enter

It does not matter the capacity in which you are involved with a charity. Whether you are an employee, volunteer, professional advisor, donor or funder, you can put forward a charity you believe ought to be recognised.

How to enter

Send the charity's registration number (begins with CC), along with your relationship to the charity by email to: CharityReportingAwards@CharteredAccountantsANZ.com by midday Tuesday 28 February 2023.

From this, we will obtain the charity's most recent Financial Statements (for Tier 1 and 2 charities) or Performance Report (for Tier 3 and 4 charities) that has been filed on the Charities Register.

We encourage charities to prepare an Annual Report which includes full financials and be filed on the Charities Register.

Prizes

Prizes will be awarded to the winner and highly commended in each of the three reporting categories plus the Sustainability Award. One prize will also be awarded to the overall winner of the Pandemic Response Award.

We will notify winners by Friday 5 May 2023.

For more information

Please contact: Maike.Scherer@CharteredAccountantsANZ.com

You can sign up to the Charities Services newsletter at www.charities.govt.nz or their Facebook page [@CharitiesServices](https://www.facebook.com/CharitiesServices) for more details about their role in the charitable sector.

Terms and Conditions

New Zealand Charity Reporting Awards

1. Instructions on how to enter to win a Prize (defined below) form part of these terms and conditions (**Terms and Conditions**). Participation in this 'Charity Reporting Awards Competition' (**Competition**) is deemed acceptance of these Terms and Conditions.
2. The Competition is a game of skill for a Prize which may be won by an Eligible Entrant (defined below) who submits an Eligible Entry (defined below) in accordance with these Terms and Conditions.
3. The promoter is Chartered Accountants Australia and New Zealand (ABN 50 084 642 571) of 33 Erskine Street, Sydney, NSW 2000, Australia (**Promoter or CA ANZ**).
4. The Competition commences at 8:00am on 23 January 2023 and ends at midday on 28 February 2023 (**Competition Period**). The Competition Period may be extended in the Promoter's sole discretion.

Definitions

5. For the purpose of these Terms and Conditions:
 - a. **Eligible Entrant** or **Eligible Entry** has the meaning given to those terms in clause 7.
 - b. **Judging Criteria** for each of the three reporting categories (being tier 1 & 2, tier 3 and tier 4) means a combination of the following, each of which will have the weighting indicated below:
 - i communication effectiveness – 50%; and
 - ii compliance with reporting standards – 50%.

For the Sustainability Award – demonstrating how resources are managed to ensure the future prosperity of the charity and its stakeholders.

For Pandemic Response Award – demonstrating an outstanding response to the challenges posed by the pandemic.
 - c. **Judging Panel** means the representatives as determined by the Promoter in its sole and absolute discretion.
 - d. **Prize** means, as applicable, a bank transfer to:
 - i the first- place winner in each reporting category and for the Sustainability Award at the discretion of the Judging Panel to the value of \$1,000; or
 - ii the winner of the highly commended award in each reporting category and for the Sustainability Award at the discretion of the Judging Panel to the value of \$500; or
 - iii one overall winner of the Pandemic Response Award at the discretion of the Judging Panel to the value of \$500.
 - e. **Winner** has the meaning given to that term in clause 11.
 - f. **"\$"** is a reference to New Zealand Dollars.

Privacy and collection statement

CA ANZ collects personal information in order to conduct the Competition and may, for this purpose, disclose such information to third parties, including, but not limited to, agents, contractors, service providers, offer suppliers and, as required, to Australian and New Zealand regulatory authorities. Validity of an Eligible Entry is conditional on providing this information. Each entrant acknowledges that the information they provide will be collected by, or on behalf of, CA ANZ and may be disclosed to other group companies or controlled entities and to third parties that help the CA ANZ deliver its products and services or as required by law. Some of these parties may be located outside of Australia, New Zealand and the European Economic Area. Entrants should direct any request to access, update or correct information to CA ANZ's Privacy Officer at the details provided below. These Terms and Conditions are deemed to incorporate CA ANZ's privacy policy and by entering the Competition, each entrant accepts the terms and conditions of CA ANZ's privacy policy. For further details see www.charteredaccountantsanz.com/privacy-policy.

Eligibility and entry

6. To be eligible to participate in this Competition, an entrant must, during the Competition Period:
 - a. be a 'charitable entity' as described in section 4(1) of the *Charities Act 2005* (NZ) and be registered as a charity with Charities Services (part of the NZ Department of Internal Affairs);
 - b. provide the charity's registration number (begins with CC) ;
 - c. have the latest financial statements (tier 1 & 2) or performance report (tier 3 & 4) of such charitable entity available on the charities register;
 - d. not be involved in any investigation by Charities Services;
 - e. agree to these Terms and Conditions; and
 - f. follow any other reasonable directions provided by the Promoter and/or its representatives in relation to the Competition, (each an **Eligible Entry** or **Eligible Entrant**).
7. This Competition is open to Eligible Entrants within New Zealand only.
8. Each Eligible Entrant can enter the Competition no more than once and may only enter in one of the three reporting categories described in clause 5 above.

Judging and prizes

9. There will be nine (9) Prizes available in total, with a total value of \$6,500. For each of the three reporting categories and the Sustainability Award, there will be one first place winner (prize of \$1,000) and one winner of the highly commended award (prize of \$500). There will also be one winner (prize of \$500) for the Pandemic Response Award. All prizes will be awarded at the Judging Panel's discretion.
10. All Eligible Entries will be compiled by the Promoter as soon as practicable following the end of the Competition Period. The Judging Panel will then be convened to determine:
 - a. the Eligible Entry which best satisfies the Judging Criteria in each reporting category and is accordingly entitled to the first-place award;
 - b. the Eligible Entry which is deserving of a highly commended award with reference to the Judging Criteria in each reporting category
 - c. the Eligible Entry which best satisfies the Judging Criteria for the Sustainability Award and is accordingly entitled to the first-place award,
 - d. the Eligible Entry in the which is deserving of a highly commended award with reference to the Judging Criteria for the Sustainability Award; and
 - e. the Eligible Entry which best satisfies the Judging Criteria for the Pandemic Response Award and is accordingly entitled to the overall Pandemic Response Award, each such entrant being a 'Winner'.
11. The Promoter's decision is final and no correspondence will be entered into.
12. The Promoter will attempt to contact the Winners within two (2) business days of their selection as a Winner using the email address used to submit their Eligible Entry, or as otherwise notified to the Promoter. The email may, in the Promoter's discretion, request reasonable information to confirm the Winner's identity and contact information to receive the relevant Prize.
13. If any Winner cannot be contacted on or before 5 May 2023, is not able to satisfy these Terms and Conditions, or forfeits or fails to accept their Prize, then that Winner will be deemed to have forfeited their Prize. In those circumstances, the Promoter may, in its discretion, select another Winner to receive the Prize (**Second Chance Winner**). The Second Chance Winner will be notified that they have won the Prize in the same manner as the Winner was notified in accordance with clause 13. These Terms and Conditions apply to a Second Chance Winner as if they were the relevant original Winner.
14. The Promoter will present the Winners with an acknowledgement of the Prize.
15. The Prize will be paid to the Winners in New Zealand dollars by bank transfer to an account nominated in writing by the relevant Winner. Any fees associated with cashing or depositing a cheque are the responsibility of the Winner.

General

16. The Promoter reserves the right to verify the validity of entries, to disqualify any entry that is not in accordance with these Terms and Conditions and to require an entrant to provide proof of registration as a charitable entity in order to claim the Prize.
17. If this Competition is interfered with in any way or is not capable of being conducted as reasonably anticipated due to any reason beyond the reasonable control of the Promoter, the Promoter reserves the right, in its sole discretion, to the fullest extent permitted by law (a) to disqualify any Eligible Entrant; or (b) to modify, suspend, terminate or cancel the Competition, as appropriate.
18. The Promoter will not be responsible for any late, lost or misdirected entries nor for any problems with any computer network, servers, internet providers or traffic congestion on any computer network.
19. By entering the Competition, unless otherwise advised, entrants agree that their registered charity name may be used for publicity purposes in connection with this Competition in any media, without any further reference, payment or other compensation to the entrant.
20. Subject to clause 22, each entrant releases the Promoter and any social media platforms, including but not limited to, Facebook, Instagram and LinkedIn, (including their respective officers, employees and agents) from all liability (including negligence), for any personal injury; or any loss or damage (including loss of opportunity); whether direct, indirect, special or consequential, arising in any way out of the Competition, including, but not limited to, where arising out of the following: (a) any technical difficulties or equipment malfunction (whether or not under the Promoter's control); (b) any theft, unauthorised access or third party interference; (c) any entry that is late, lost, altered, damaged or misdirected (whether or not after its location by the Promoter) due to any reason beyond the reasonable control of the Promoter; (d) any variation in the Prize value to that stated in these Terms and Conditions; (e) any tax liability incurred by an entrant, Eligible Entrant, Winner or Second Chance Winner; or (f) use of the Prize.
21. Nothing in these Terms and Conditions is intended to exclude, restrict or modify any consumer rights under the Competition and Consumer Act 2010 (Cth), Consumer Guarantees Act 1993 (NZ) ("**Consumer Legislation**") or any other legislation which may not be excluded, restricted or modified by agreement. If the Consumer Legislation or any other legislation implies a condition, warranty or term into the Terms and Conditions or provides statutory guarantees in connection with these Terms and Conditions, in respect of goods and services supplied (if any), the Promoter's liability for breach of such a condition, warranty, other term or guarantee is limited (at the Promoter's election) to the extent it is able to do so: (a) in the case of supply of goods, the Promoter doing any one or more of the following: (i) replacing the goods or supplying equivalent goods; (ii) repairing the goods; (iii) paying the cost of replacing the goods or of acquiring equivalent goods; and/or (iv) paying the cost of having the goods repaired; or (b) in the case of supply of services, the Promoter doing either or both of the following: (i) supply the services again; and/or (ii) paying the cost of having the services supplied again.

22. This Competition is in no way sponsored, endorsed by, administered by, or associated with any social media platforms, including but not limited to, Facebook, Instagram and LinkedIn. By participating in this Competition, Eligible Entrants are providing information to the Promoter and not to any selected social media platforms including Facebook, Instagram and LinkedIn.

23. These Terms and Conditions are governed by the laws of New Zealand. Eligible Entrants submit to the non-exclusive jurisdiction of the courts of New Zealand.

Competition support is available at:

Email: maike.scherer@charteredaccountantsanz.com

Privacy Officer

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